



North Valley Occupational Center

Mission Statement

North Valley Occupational Center offers educational and training opportunities that provide a diverse population of students with skills to participate more effectively in the family, at work and in the community.

WEEKLY NEWSLETTER



Principal's Message

DACE schools are partnering with WorkSource Centers with sector strategies of interest for the clients and students in our area. NVOC is partnering with Sun Valley WSC with sector strategies of Logistics and Healthcare and the Pacoima/North Valley WSC with sector strategies of Healthcare and Financial Services. We will be working together with the WorkSource Centers to provide high quality training for their clients. This partnership is an important piece for Adult Education and our community partnerships in supporting the needs of communities and students. DACE schools will be implement the Electronic Individualized Student Plan (EISP) next year for students in all programs so that they have their goals in mind as they start their programs which will help keep them on track to reaching their goals, monitoring their progress and accumulate data on their outcomes. Stay tuned for the new app that students will be able use on their devices or on a computer to access their information.

Ellen Baker, Principal

Calendar of Events/Important Dates

Monday, March 13, 2017

- AM Graduation Meeting @NVOC, Room 102—11:30am

Tuesday, March 14, 2017

- PM Graduation Meeting @NVOC, Room 102—7:30pm

Friday, March 17, 2017

- Rinaldi Writing PLC Meeting @Rinaldi AC, Room 12—10:15am

Tuesday, March 21, 2017

- 2017 NVOC Job Fair Planning Committee Meeting @NVOC, Room 105—12:15pm

Friday, March 24, 2017

- ESL Beginning Low PLC Meeting @Rinaldi AC, Room 12—10:30am

Workforce Development Partnership



North Valley Occupational Center is committed to the mission and vision of Division of Adult and Career Education (DACE) and the Los Angeles Regional Adult Education Consortium (LARAEC) of improving adult education and create pathways to workforce. DACE will be working directly with the Economic and Workforce Development Department of the City of Los Angeles to plan and coordinate program alignment between the WIOA systems. As a result, NVOC will be deepening its relationships with the Sun Valley WorkSource Center and Pacoima/NV WorkSource Center to streamline services and accelerate student goal attainment.

Women in History Month



March traditionally celebrates women in history month. Each year, Student Council members participate in researching different women from current and past history, from all around the world. Classes celebrate the achievements and contributions of women, while learning through poster projects, writing and speaking, artwork, songs, and roleplays. Each class adopts a famous woman and shares what they have learned with their fellow students in campus-wide events.

East Valley Skill Center will be showcasing students projects on Thursday, March 23th and Friday, March 24th at break time in the outdoor quad area. Join us to celebrate and learn about some of the women who have inspired, shaped, and changed our world!

LAUSD & Social Media



The Los Angeles Unified School District is committed to providing a safe and secure learning and working environment for its students, employees and associated persons. Additionally, LAUSD encourages positive relationships between students, employees and associated persons. While the District recognizes that during non-work hours employees and students may participate in online social media, blogs, and other online tools, District employees and associated persons should keep in mind that information produced, shared and retrieved by them may be subject to District policies and is a reflection of the school community.

The use of social media may have many instructional benefits but when social media postings violate the law or District policies or create a substantial disruption to the school community and/or work environment, the administrator may have an obligation to respond and take appropriate action, including but not limited to investigation and possible discipline.

There is a distinction between being supportive of students and the real or perceived breach of confidentiality or misconduct. Employees and all associated persons who work with or have contact with students are expected to follow all District policies, **BUL-999.10, Responsible & Acceptable Use Policy (RAUP) For District Computer Systems** and **BUL-5167.0 Code of Conduct with Students—Distribution and Dissemination Requirement Policy** when using social media as a form of communication.

STUDENT LEARNING OUTCOMES (SLOs)

- Utilize current technology and/or resources to enhance subject area learning
- Develop effective reading, writing, listening and speaking skills
- Demonstrate problem solving skills through individual and collaborative work
- Set and complete short and long term goals



CASAS/WIOA Updates

CTE Teachers:

All Entry/Update completed forms were due back in the NVOC WIOA office/mailbox on **Friday, March 10th**. If you have not turned them in, please do so as soon as possible.

Academic Teachers:

ASE and ABE Reading and Math classes started CASAS testing last week. All testing materials are due back in the NVOC WIOA office/mailbox on **Saturday, March 18th**.

Both ABE and ASE teachers need to pretest any new students on their first day of class and submit their entry/test forms to our office within 24 hours.

ESL Teachers:

Student gains reports will be printed and distributed this week. EL Civics DMV testing will begin this week. Make-ups will take place next week.

THANK YOU and feel free to call, e-mail, or come by the WIOA/CASAS Office (Room 104) with any questions or needed support.

- **Gustavo Cubias**
gac84281@lausd.net (NVOC- day)
Room 104 (818) 365-9645 Extension 381
- **Joe Alvarez**
jma70461@lausd.net (NVOC/EVSC - day/evening)
Room 104 and Main Office (818)365-9645
Extensions 381/401/320
- **Javier Flores**
fff8560@lausd.net (NVOC- day)
Room 7 (818)365-9645 Extension 370
- **Maura Sakhakorn**
maura.sakhakorn@lausd.net (Rinaldi and Whipple—day)
- Rinaldi: (818)366-9171
- Whipple: (818) 508-3600

East Valley Skills Center Announcements

EVSC ESL/Academic PLCs Meetings Postponed and Rescheduled

Please note that the EVSC PLC meetings scheduled for the week of March 13, 2017 have been postponed. They will be held instead on March 28, 2017 at 10:45pm and March 30, 2017 at 7:30pm in Room 206.

HiSET Orientation at EVSC

March 16, 2017 at 5:00 p.m. in Room 119 for the exam dates of March 27, 2017 & March 29, 2017 at 5:00 p.m. Please plan to spend up to two hours for the orientation.

Household Appliances in the Classrooms



California Code of Regulations and Board Rule 2351 mandate that the District maintain a safe and healthy workplace for employees. Unauthorized use of certain appliances and electrical devices can result in fire danger and impact instruction or operations.

Household electrical appliances are not approved for use in classrooms unless the course curriculum requires such appliances for food preparation or science courses. Other instructional uses for these appliances in classrooms will be permitted only by written authorization of the Site Administrator. Household electrical kitchen appliances shall be limited to designated kitchens, food preparation areas or break rooms in office environments.

Please refer to BUL-6436.0, Safe Use of Household Electrical Appliances and Extension Cords at Schools and Offices, for complete details regarding the District policy on household appliances (such as coffee makers, microwave ovens, toaster ovens, mini-refrigerators) in the classroom.

Food for Thought

*If you're brave enough to say goodbye,
life will reward you with a new hello.*
-Paulo Coelho-

ESL St. Patrick's Day Activities

Happy St. Paddy's Day! Check out the activities for St. Patrick's Day. Leprechaun's Pot o' Gold is a lot of fun. It can be assigned individually or you can make it a game. Students can work in groups to write the story and the most creative wins!

http://bogglesworldesl.com/stpatricksday_worksheets.htm

Saint Patrick's Day (March 17th) is widely recognized and also celebrated in the United States. It is observed as a celebration of Irish and Irish-American culture.



One important tradition of celebrations of St. Patrick's Day is wearing clothes in green. Green is the national color of Ireland, referring to the grassy landscape of the island. Celebrations include religious observances, numerous parades, eating and drinking. The holiday is celebrated on the North American continent since the late eighteenth century.

NVOC DSS Program Tours

The NVOC Disability Support Services (DSS) staff will be conducting school campus tours for our neighboring transitional high school students in March and April. NVOC welcomes all students and is proud to be a major educational and training facility for many students with disabilities. If you are approached by our DSS staff to be one of their stops of their campus tour, please welcome them and take the time to talk about your class or program as well as answer questions that our visitors may have about your class. Thank you for your cooperation.

New WIOA Technology Workshops

6 new WIOA-funded Technology Workshops are on the calendar for the remainder of the school year! The first exciting workshop will be **Wednesday, March 22nd** from 1:00 p.m. to 2:30 p.m. in the ESL computer lab (Room 102) at NVOC! In the first workshop, learn about the new Promethean Active Board that's temporarily placed in the computer lab until it finds a more permanent home in somebody's classroom! If you have ever thought about presenting lessons in a new way or making use of new technologies for instruction, come to this workshop to learn about Promethean's new Classroom software and the ActiveBoard itself! The teacher or teachers who are most enthusiastic and motivated to use the Active Board on a regular basis may find it assigned to their classroom/s for the remaining months of the semester!

Please RSVP to Barry Bakin, Instructional Technology Teacher Advisor, by email at barry.bakin@lausd.net All are welcome, not just ESL teachers.



North Valley Occupational Center
2017 (March through June)



WIOA TECHNOLOGY WORKSHOPS

NVOC's instructor-taught series of hands-on workshops focusing on one type or aspect of technology each session.

Session	Date	Title	Location
7	Wednesday, March 22, 2017 1:00 p.m. to 2:30 p.m.	Using the new Promethean Active Board in the NVOC ESL Computer Lab	NVOC Room 102
8	Thursday, April 6, 2017 1:00 p.m. to 2:30 p.m.	Creating "community" using appropriate online tools and strategies.	East Valley Skills Center Room 207
9	Friday, April 21, 2017 1:00 p.m. to 2:30 p.m.	Using technology for performance-based assessment	Rinaldi Adult Learning Center
10	Wednesday, May 3, 2017 1:00 p.m. to 2:30 p.m.	Digital footprint, online reputation, Internet safety, privacy and security for adult education	North Hollywood Adult Learning Center Room 2
11	Friday, May 19, 2017 1:00 p.m. to 2:30 p.m.	Easy hands-on projects for the ESL classroom (Easy to implement!)	NVOC Room 102
12	Thursday, June 1, 2017 1:00 p.m. to 2:30 p.m.	Preparing your students to work independently when they're on break	East Valley Skills Center Room 207

Attendees will receive District Sponsored Training Rate or count workshop attendance for Step Advancement Purposes!
ALL teachers are encouraged to attend.

RSVP via Email to barry.bakin@lausd.net



Job Opportunities



Apply for Trainee Positions with the City of Los Angeles
East Valley Skills Center – Room 203

Monday, March 13, 2017 @ 11:00am
(WorkSource Orientation & TLH Info Session)



Targeted Local Hire Program - City of Los Angeles

Initial hire is to a Vocational Worker or Office Trainee position, which offers:

- Full-time employment
At least \$15.00 an hour
Benefits (health, retirement, and commute options)
On the job training & development

Applicants need:

- Interest in one of the City career pathways below
Legal right to work
Additional requirements may apply

Job Pathways

Program candidates may choose to apply for Vocational Worker, which leads into five job classification pathways that include: Custodian, Gardener Caretaker, Garage Attendant, Maintenance Labor, and Tree Surgeon Assistant. Or, they may choose to apply for Office Trainee, which leads to Administrative Clerk. Candidates must successfully pass a six month on-the-job training period, and then a 6 month probationary period prior to full civil service transition.

Bring the Following Employment Documents:

- Social Security Card/Right to Work Docs if non-citizen
California Driver's License or State I.D. Card
CURRENT RESUME

Sponsored by: Economic Workforce Development Department, LA City WIOA, Department of Labor

This WIOA Title I Financially assisted program or activity is an equal opportunity employer / program. Auxiliary/Aids and services are available upon request to individuals with disabilities.



Upcoming Conferences

2017 CCAE STATE CONFERENCE
The Renaissance of Adult Education
Renaissance Long Beach Hotel | May 4-6, 2017
PRESENTED BY SOUTH COAST SECTION
Logo for California Council for Adult Education (CCE)

SAVE THE DATE
AEBG Conference
Accelerating The Process for Workforce Entry
May 13th
Conference: 8:00 to 2:00 p.m.
LARAEC Open Meeting: 2:00 to 4:00 p.m.
Sheraton Universal Hotel
333 Universal Hollywood Dr.
Universal City, CA 91608
laraec.net
Barbanc USD | Culver City USD | Los Angeles CCO | Los Angeles USD | Montebello USD